



ALGER PUBLIC LIBRARY
of The Upper Scioto Valley School District
BOARD OF TRUSTEES - REGULAR MEETING MINUTES

Meeting Date: Tuesday, July 26, 2022

Time: 6:07 PM

1. The meeting was called to order by Jane.

a. Roll Call (present checked "x"): Trustees:

<input type="checkbox"/>	Tim LuceWireman	<input checked="" type="checkbox"/>	Craig Decker	<input checked="" type="checkbox"/>	Jane Wilcox
<input checked="" type="checkbox"/>	Lori Dyer	<input checked="" type="checkbox"/>	Stephanie Nichols	<input checked="" type="checkbox"/>	Rhonda Hunt
<input checked="" type="checkbox"/>	Katherine Moore	<input type="checkbox"/>		<input type="checkbox"/>	

Library Employees:

<input type="checkbox"/>	Stacey Hensley, Library Director	<input checked="" type="checkbox"/>	Kathy Hull Fiscal Officer	<input type="checkbox"/>	
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Stacey isolating due to covid exposure.

Other:

<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	
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b. Agenda approval: Motion was made by Rhonda to approve the Agenda; Lori seconded. Motion carried.

2. Approval of Minutes: Jane distributed the minutes of the June Regular Meeting before today's meeting. Motion was made by Lori to approve the minutes as submitted; Rhonda seconded. Motion carried.

3. Financial Report: Kathy Hull submitted the June 30, 2022, Financial Report.* Motion was made by Rhonda to approve the Financial Report, which includes the bank statements, cash journals, revenues, expenditure reports, and the paying of bills in the amount of \$ 17,508.16, with adjusted date on cover letter. Katherine seconded the motion. Motion carried.

Kathy submitted a draft schedule to adjust the pay period ending dates. Kathy will review the schedule with Stacey, and Stacey will review with staff. Jane motioned to approve the schedule, and to allow Stacey to approve employees to work up to 4 additional hours on the weeks affected to help ease the transition for the employees. Lori seconded. Motion carried. Specific dates of transition may be adjusted per Kathy and Stacey. Kathy reported that she joined OLC and signed up for Fiscal Officer training, which is on August 19, online.

4. Circulation Report: Stacey submitted the June Circulation Report.* Motion was made by Lori to approve the Report. Stephanie seconded. Motion carried.

5. Public Comments and Correspondence: End of Summer Reading Program survey was very positive.

6. Director's Report: Stacey submitted the Director's Report* dated 7/26/22. Motion was made by Stephanie to approve the Report. Rhonda seconded. Motion carried.

7. Old Business:

- a. Mold Estimates: Tabled.
- b. Flooring Estimates: One estimate* was received. Possibly check with Lima Flooring Company. Rhonda will send message Brock Frietag to see if he can come out to give an estimate.
- c. Insurance policies. Jane had no report. Tabled.
- d. Open: Stacey has a quote to remove the fence. Board suggested to post a summary of what needs to be done on Facebook, to see if anyone would be interested in doing the work, "free for removal;" note that it has to be taken out right, not tear up yard.

8. New Business:

- a. New mileage rate: Increasing 7/01 to .625 per mile through 12/31/22.
- b. Wi-fi access for patrons. Copy of guest access is attached.
- c. Shelter for outdoor events: Tabled.
- d. Director's evaluation: Jane motion to go into exec session at 7:19 PM to discuss the Director's annual evaluation; Lori seconded. Motion carried. At 7:40 PM, Jane motioned to return to general session, Rhonda seconded. Motion carried. Rhonda motioned to give Stacey an overall evaluation of outstanding, and a pay determination increase of \$.50 per hour, to \$16.00, effective 8/01/22, and increase her annual vacation allotment by one week effective 8/01/22. Lori seconded. Motion carried.

9. Adjournment: Motion to adjourn was made by Rhona; seconded by Lori. Motion carried. Meeting adjourned at 7:47 PM. Next regular meeting scheduled for Tuesday, August 23, 2022, at 6:00 PM.

Jane Wilcox
Trustee, Recording Secretary

Tim LuceWireman
President

* Copy in File.