



ALGER PUBLIC LIBRARY
of The Upper Scioto Valley School District

BOARD OF TRUSTEES - REGULAR MEETING MINUTES

Meeting Date: Tuesday, December 19, 2023

Time:

6:00 PM

1. The meeting was called to order by Tim LuceWireman.

a. Roll Call (*present checked*):

- | | | |
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| <input checked="" type="checkbox"/> Tim LuceWireman | <input checked="" type="checkbox"/> Craig Decker | <input checked="" type="checkbox"/> Jane Wilcox |
| <input type="checkbox"/> Lori Dyer | <input checked="" type="checkbox"/> Stephanie Nichols | <input checked="" type="checkbox"/> Rhonda Hunt |
| <input type="checkbox"/> (vacant) | <input type="checkbox"/> | |
| <input checked="" type="checkbox"/> Stacey Hensley, Library Director | <input checked="" type="checkbox"/> Stephanie Nichols, Fiscal Officer | |

b. Agenda approval: Motion was made by Rhonda to approve the agenda, with the following additions: Two items added to Old Business: (a) Electric Supplier Options; (b) Updated HVAC Quote. One item added to New Business: (c) December Wish List. The motion was seconded by Stephanie. Motion carried.

2. Approval of Minutes: Jane distributed the minutes of the November Regular Meeting before today's meeting. Motion was made by Rhonda to approve the minutes as submitted; Craig seconded. Motion carried.

3. Financial Report: Stephanie submitted the November Financial Report.* Motion was made by Jane to approve the Financial Report, which includes the bank statements, cash journals, revenues, expenditure reports, and the paying of bills in the amount of \$13,463.52. Rhonda seconded the motion. Motion carried.

4. Circulation Report: Stacey presented the November Circulation Report.* Motion was made by Rhonda to approve the Report. Jane seconded. Motion carried.

5. Public Comments and Correspondence: Stacey reported receiving two comments on the library's Facebook page: Mark Eck posted, "Great job for kids in town. Thanks." Mary Trusty posted, "So happy seeing kids having fun at the library."

6. Director's Report: Stacey presented the Director's Report* dated 12/19/23. Motion was made by Stephanie to approve the Report. Rhonda seconded. Motion carried.

7. Old Business:

a. 2024 Appropriations Draft: Stephanie handed out "Proposed Changes to 2024 Budget" and "2024 Appropriations Draft". She motioned to approve the 2024 Appropriations Draft, and to change the fundraising policy so that half of the fundraising dollars will go to the STAR account, and half will go to the checking account. Craig seconded. Motion carried.

b. Electric Supplier Options: The library's current supplier and distributor is AEP. Rhonda motioned to find out if we are committed to keeping current supplier, and if not, to change suppliers for a 24-month contract, which would save costs. Stephanie seconded. Motion carried.

c: Updated HVAC Quote: We have a quote to replace the HVAC unit. It was agreed to try to get a second quote. Suggested Ricky Thompson Heating & HVAC in Kenton, phone: 937-594-1820.

d: Open: None

8. New Business:

a. Fine Free: Stacey reported that several area libraries are going fine free and she reported that we aren't getting the cost savings from our contract with Unique. Stephanie motioned to start fresh on 01/01/2024 fine free, clear books of patrons' accounts, cancel Unique Services, with the understanding that a written policy will be approved at a later meeting. Rhonda seconded. Motion carried.

b. Compliance Training: Training tabled.

c. December Wish List: 2024 brainstorming ideas: building for storage and events; parking lot; new gravel for parking area; one designated handicap parking spot; every Board member involved with library events; increased hours open; replace carpeting with laminate; and fix/upgrade bathrooms.

d. Open: Jane reported that Coleen Hollon, prospective trustee, declined.

9. Adjournment: Motion to adjourn was made by Rhonda; seconded by Jane. Motion carried. Meeting adjourned at 7:51 PM. Next regular meeting scheduled for January 16, 2024, at 6:00 PM.

Jane Wilcox
Trustee, Recording Secretary

Tim LuceWireman
President

* *Copy in File.*