



ALGER PUBLIC LIBRARY
of The Upper Scioto Valley School District

BOARD OF TRUSTEES - REGULAR MEETING MINUTES

Meeting Date: Tuesday, November 28, 2023

Time: 6:00 PM

1. The meeting was called to order by Tim LuceWireman.

• Roll Call (*present checked*):

- | | | |
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| <input checked="" type="checkbox"/> Tim LuceWireman | <input checked="" type="checkbox"/> Craig Decker | <input checked="" type="checkbox"/> Jane Wilcox |
| <input type="checkbox"/> Lori Dyer | <input checked="" type="checkbox"/> Stephanie Nichols | <input type="checkbox"/> Rhonda Hunt |
| <input type="checkbox"/> (vacant) | <input type="checkbox"/> | |
| <input checked="" type="checkbox"/> Stacey Hensley, Library Director | <input checked="" type="checkbox"/> Stephanie Nichols, Fiscal Officer | |

b. Agenda approval: Craig motioned to approve the agenda with the following additions: Stephanie requested under New Business, add: (e) AEP Bill. Jane seconded. Motion carried.

2. Approval of Minutes: Jane distributed the minutes of the October Regular Meeting before today's meeting. Motion was made by Stephanie to approve the minutes as submitted; Craig seconded. Motion carried.

3. Financial Report: Stephanie submitted the October Financial Report.* Motion was made by Jane to approve the Financial Report, which includes the bank statements, cash journals, revenues, expenditure reports, and the paying of bills in the amount of \$18,988.98. Craig seconded the motion. Motion carried.

4. Circulation Report: Stacey presented the October Circulation Report.* Motion was made by Jane to approve the Report. Stephanie seconded. Motion carried.

5. Public Comments and Correspondence: Jane reported receiving an email from a friend who received a donation acknowledgement card from the library. This is a very nice process that the library has and it is appreciated very much.

6. Director's Report: Stacey presented the Director's Report* dated 11/28/23. Motion was made by Stephanie to approve the Report. Craig seconded. Motion carried.

7. Old Business:

- a. Open: None.

8. New Business:

a. 2024 Appropriations Draft: Tabled until December meeting. In an effort to cut expenses, and since COVID restrictions have eased, Stacey recommended discontinuing hotspots in circulation. Stephanie motioned and Jane seconded, to cancel hotspots effective 01/01/24. Motion carried.

b. Board of Trustee Meeting Day: Stephanie motioned to change the regular meeting day from the 4th Tuesday of the month, to the 3rd Tuesday of the month, effective 01/01/24. Craig seconded. Motion carried.

c. Board of Trustees 2024 Meeting Dates: Stephanie motioned to approve the 2024 calendar of meeting dates* based on the 3rd Tuesday of each month. Craig seconded. Motion carried.

d. Compliance Training: The issue discussed was whether the Fiscal Officer, also service as Trustee, can vote on budget that includes Fiscal Officer salary. The answer is no because of a potential conflict of interest. This only applies to budget or any matter directly affecting the Fiscal Officer's own salary.

e. Open: AEP Bill: Stephanie asked for a vote to pay invoices as they come in, instead of participating in the budget plan. It was determined no vote was needed; as Fiscal Officer, that decision is hers.

County Funding: Jane passed out a list* of ideas/suggestions for ways to help our County allotment of funds, according to the formula.

9. Adjournment: Motion to adjourn was made by Jane; seconded by Stephanie. Motion carried. Meeting adjourned at 7:33 PM. Next regular meeting scheduled for December 19, 2023, at 6:00 PM.

Jane Wilcox
Trustee, Recording Secretary

Tim LuceWireman
President

* *Copy in File.*