



ALGER PUBLIC LIBRARY
of The Upper Scioto Valley School District
BOARD OF TRUSTEES - REGULAR MEETING MINUTES

Meeting Date: Tuesday, February 22, 2022

Time: 6:00 PM

1. The meeting was called to order by Tim LuceWireman.

a. Roll Call: Members present checked (✓).

✓ Tim LuceWireman

Craig Decker

(vacant)

✓ Jane Wilcox

✓ Lori Dyer

Phyllis Sanders

✓ Stephanie Nichols

✓ Stacey Hensley, Library Director

✓ Marianna Watts, Fiscal Officer

Rhonda Hunt, prospective Trustee

New Trustee: Stacey Hensley, Notary Public, administered the Oath of Library Trustee to Stephanie Nichols.

b. Agenda approval: Motion was made by Lori to approve the agenda as is; Jane seconded. Motion carried.

2. Approval of Minutes: Jane distributed the minutes of the January Regular Meeting before today's meeting. Motion was made by Lori to approve the minutes as submitted; Jane seconded. Motion carried.

3. Financial Report: Marianna reported the financials are pending final year-end processing, specifically, completion of Hinkle report. Lori motioned to pay the usual and customary bills for January. Approval of financials will be tabled until the March meeting. Stephanie seconded. Motion carried.

4. Circulation Report: Stacey presented the January Circulation Report.* Motion was made by Lori to approve the Report; Jane seconded. Motion carried.

5. Public Comments and Correspondence:

Makenzie, a young patron, wrote a note to the Library saying she loves it and it's cute. One patron requested an increase of the number of movies allowed to be borrowed from 5 to 10 (limited to borrowed for one week). The Board agreed to increase the number to 10, but limit the number of "new" movies to 5.

6. Director's Report: Stacey presented the Director's Report* dated 2/22/22. Lori motioned to approve the Report; Stephanie seconded. Motion carried.

7. Old Business:

- a. Appropriations change to permanent: Lori motioned to make the Appropriations for 2022 permanent; Jane seconded. Motion carried.
- b. Swearing in New Trustee. Done at start of meeting.
- c. Open:
 - Cargo situation: Stacey reported that per OLC, the contract with Stats is going to be terminated. Priority Dispatch is being returned to be the cargo contract, starting in April, serving libraries only. This is a welcome change.
 - Marianna requested clarification on money going to the STAR account – is it just fundraisers or all donations. Board decided that donations of \$50 or more go to STAR as well as all fundraising money.
 - Fiscal Officer cubicle outside Director. Marianna will get quote on partitions with door.

8. New Business:

- a. Stolly Insurance: Stacey received a card from Jason Stolly to see if we're interested in switching carriers. Marianna to contact him to tell him what coverage we need.
- b. Open:
 - Stacey requested to join Hardin Leadership for 2022, recommended by Sam Norris. The cost is \$350, and it involves meetings monthly. The Board strongly encouraged Stacey to attend. The Library will pay the training fee.
 - Marianna: Said she and Stacey are struggling with reconciling miscellaneous funds coming in the circulation desk. Stacey will add a column for donations.
 - Rhonda Hunt confirmed that she is interested in being a trustee, replacing Phyllis Sanders. Jane will send her nomination in to the Board of Education.

9. Adjournment: Motion to adjourn was made by Stephanie; seconded by Lori. Motion carried. Meeting adjourned at 8:02 PM. Next regular meeting scheduled for: Tuesday, March 22, 2022, 6:00 PM.

Jane Wilcox
Trustee, Recording Secretary

Tim LuceWireman
President

* *Copy in File.*