



ALGER PUBLIC LIBRARY
of The Upper Scioto Valley School District

BOARD OF TRUSTEES - REGULAR MEETING MINUTES

Meeting Date: Tuesday, July 16, 2024

Time: 6:00 PM

1. The meeting was called to order by Tim LuceWireman.

a. Roll Call (*present checked*):

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| <input checked="" type="checkbox"/> Tim LuceWireman | <input checked="" type="checkbox"/> Craig Decker | <input checked="" type="checkbox"/> Jane Wilcox |
| <input checked="" type="checkbox"/> Heather Curl | <input checked="" type="checkbox"/> Stephanie Nichols | <input checked="" type="checkbox"/> Rhonda Hunt |
| <input checked="" type="checkbox"/> Pam Beverly | <input checked="" type="checkbox"/> | |
| <input checked="" type="checkbox"/> Stacey Hensley, Library Director | <input checked="" type="checkbox"/> Stephanie Nichols, Fiscal Officer | |

b. Agenda approval: Motion was made by Rhonda to approve the agenda, with the following additions: Under Old business, add: Additional Tree Trimming. Under New Business, add: Accounting Procedures. The motion was seconded by Craig. Motion carried.

2. Approval of Minutes: Jane distributed the minutes of the June Regular Meeting before today's meeting. Motion was made by Craig to approve the minutes as submitted; Rhonda seconded. Motion carried.

3. Financial Report: Stephanie submitted the May and June Financial Reports.* Motion was made by Rhonda to approve the Financial Reports, which include the bank statements, cash journals, revenues, expenditure reports, and the paying of bills in the amount of \$11,549.42 for May, and \$13,459.96 for June. Bank reconciliation for May has been completed. Heather seconded the motion. Motion carried.

4. Circulation Report: Stacey presented the June Circulation Report.* Motion was made by Stephanie to approve the Report. Rhonda seconded. Motion carried.

5. Public Comments and Correspondence: None.

6. Director's Report: Stacey presented the Director's Report* dated July 16, 2024. Motion was made by Rhonda to approve the Report. Heather seconded. Motion carried.

7. Old Business:

a. Fundraising Events: Tomorrow Buffalo Wild Wings on Allentown Road Road. dine 4 – 9PM.

b. Additional Tree Trimming: Tim wants to take off an additional layer of branches, so kids won't run into them. Also, Stacey will get quote from Corey to trim bushes.

c. Open: None.

8. New Business:

a. Friends of the Library: Stacey wanted to suggest we bring it back. Think about and try to do this again. We can come up with a list of benefits of being in the Friends group.

b. Director's evaluation: 6:39 PM Jane motioned to go to executive session for Director's evaluation. Rhonda seconded. Motion carried. At 6:53, Jane motioned to return to regular session. Rhonda seconded. Motion carried. Stacey was given her annual evaluation, with an overall rating of Excellent. Rhonda motioned to give pay increase of \$1.00 per hour, effective 7/30/24, which will bring her to a new hourly rate of \$18.00/per hour. Stephanie seconded. Motion carried.

c. Training: Jane will give an overview of library funding at the August meeting.

d. Accounting Improvements: A list of Accounting Recommendations and Improvements, dated 7/15/24, is attached. Heather motioned to approve the recommendations; Rhonda seconded. Motion carried.

e. Open: Year library was founded. When is centennial? Jane to research.

9. Adjournment: Motion to adjourn was made by Rhonda; Heather seconded. Motion carried. Meeting adjourned at 7:42 PM. Next regular meeting scheduled for August 20, 2024, at 6:00 PM.

Jane Wilcox
Trustee, Recording Secretary

Tim LuceWireman
President

* Copy in File.