



ALGER PUBLIC LIBRARY
of The Upper Scioto Valley School District

BOARD OF TRUSTEES - REGULAR MEETING MINUTES

Meeting Date: Tuesday, November 18, 2024

Time: 6:00 PM

1. The meeting was called to order by Tim LuceWireman.

a. Roll Call (*present checked*):

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Tim LuceWireman | <input checked="" type="checkbox"/> Craig Decker | <input type="checkbox"/> Trustee Vacancy |
| <input type="checkbox"/> Stephanie Nichols | <input type="checkbox"/> Rhonda Hunt | <input checked="" type="checkbox"/> Heather Curl |
| <input checked="" type="checkbox"/> Pam Beverly | <input checked="" type="checkbox"/> | |
| <input checked="" type="checkbox"/> Stacey Hensley, Library Director | <input type="checkbox"/> Stephanie Nichols, Fiscal Officer | |

b. Agenda approval: Motion was made by Rhonda to approve the agenda, with the following additions: _____
The motion was seconded by Heather. Motion carried.

2. Approval of Minutes: Jane Wilcox, past secretary, distributed the minutes of the Oct. Regular Meeting before today's meeting. Motion was made by Rhonda to approve the minutes as submitted; Pam seconded. Motion carried.
Any corrections:

3. Financial Report: Stephanie submitted the October Financial Report prior to the meeting. * Motion was made by Heather to approve the Financial Report, which includes the bank statements, cash journals, revenues, expenditure reports, and the paying of bills in the amount of \$ 9,172.98. Rhonda seconded the motion. Motion carried.

4. Circulation Report: Stacey presented the Oct. Circulation Report. * Motion was made by Rhonda to approve the Report. Pam seconded. Motion carried.

5. Public Comments and Correspondence: Krista Piehl made a positive comment on the library's Facebook post about Trick or Treat. Raquel Massie said the library is awesome and the assistants are very appreciated.

6. Director's Report: Stacey presented the Director's Report* dated November 18, 2024. Motion was made by Rhonda to approve the Report. Heather seconded. Motion

carried. Rhonda made motion to upgrade the current computers with Viper Systems. Heather seconded and passed motion.

Alger Library Trustee Meeting Minutes
November 18, 2024
Page 2

7. Old Business:

- a. Audit: Was discussed in meeting during the financial report.
- b. Employee Records Policy: Heather motioned to accept the policy given by Jane Wilcox. Rhonda seconded and the motion passed.
- c. Executive Session: Rhonda motioned to go into executive session at 7:17pm. Out at 7:29pm
- d. Open: None

8. New Business:

- a. Perry Protech Copier Contract: Rhonda motioned to approve new contract. Craig seconded; motion passed.
- b. 2025 Board of Trustee Meeting Dates: Heater motioned to approve the dates. Rhonda seconded; motion passed.
- c. Director Medical Absence: December 19th, 2024 -January 6th, 2025. Heather motioned to pay Stacey on the dates she is off for medical. Rhonda seconded the motion, and the motion passed.
- d. Open: None

9. Adjournment: Motion to adjourn was made by Heather, seconded by Rhonda. Motion carried. Meeting adjourned at 7:54PM. Next regular meeting scheduled for December 17, 2024, at 6:00 PM.

Craig Decker
Trustee, Acting Recording Secretary

Tim LuceWireman
President

* *Copy in File.*